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<i>Phone Number</i>	<i>E-mail address and/or Company Website</i>
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*E-mail address and/or Company Website*

\_\_\_\_\_ Did you sign a contract? Yes ☐ No ☐

Date of Incident or Transaction

\_\_\_\_\_ Have you contacted the business regarding the complaint? Yes ☐ No ☐

Name of Salesperson

**Please indicate the type of Product or Service:** \_\_\_\_\_

**Estimate of dollars involved** \_\_\_\_\_

**How were you first contacted?**    *at your premises* ☐    *at the firm's premises* ☐    *telephone* ☐    *radio/tv* ☐  
    *newspaper/magazine* ☐    *mail solicitation* ☐    *e-mail solicitation* ☐

**Please explain the entire circumstances surrounding your complaint. (Attach additional sheets if necessary). Include photocopies (*Do Not Send Original Documents*) of all pertinent documents such as contract, cancelled check, warranty, etc.**

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

**AFTER REVIEWING YOUR COMPLAINT AND THE STEPS YOU HAVE TAKEN TO RESOLVE IT, YOU MAY BE REFERRED TO A PRIVATE ATTORNEY, SMALL CLAIMS COURT, OR SOME OTHER METHOD OF RESOLVING YOUR COMPLAINT.**

I understand that the Office of the Attorney General normally provides copies of the complaint forms or information regarding complaints to the business complained about and other private and public agencies. I authorize the Office of the Attorney General to give copies or any information on the form to anyone deemed advisable.

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Initial

I wish to file this complaint with your office. I understand that your office does not conduct litigation for individuals in matters which involve purely private controversies. I also understand that I may lose the right to file a lawsuit because of this matter due to the possible expiration of the statute of limitations, if I wait on action by the Attorney General's office. I am, however, filing this complaint to notify your office of the activities of this party and to seek any assistance you may be able to render. I understand that, if I am represented by an attorney with regard to the issue(s) raised in my complaint, the Attorney General will only communicate with me about my complaint through my attorney.

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Signature of person filing complaint

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Date

***PLEASE RETURN COMPLETED COMPLAINT FORM TO:***

Office of the Attorney General  
Consumer Interest Division  
501 Washington Avenue  
Post Office Box 300152  
Montgomery AL 36130-0152